

STATE OF ALABAMA

Information Technology Policy

Policy 1210-00: Web Development

Most agencies, boards or commissions in State government have a web site on the Internet that generally represents their largest publication. With the broad diversity of agency web sites, citizens who access those sites for information and services are often confused by the many different designs and layouts. In many instances, sites do not provide the very basic information recognized as best practices. There should be certain minimum standards for all state agency web sites to promote the ease of use and functionality.

OBJECTIVE:

The objective of this policy is to establish a set of standards for the common “look and feel” of all agency web sites published to the Internet.

SCOPE:

This policy applies to all state agencies, boards and commissions that use the primary .gov domain name with the exception of .edu domain names.

RESPONSIBILITIES:

Information Services Division

1. The Information Services Division (ISD) is responsible for establishing policies and standards to enhance the common “look and feel” of State agency published websites.
2. ISD is responsible for adhering to established policies and standards associated with the development and publication of agency websites.

Agency Management, Information Technology Organization

1. Agencies are expected to adhere to established policies and standards associated with the development and publication of websites.
2. Agencies are expected to protect the privacy of individuals who access web sites online.
3. Agencies are expected to provide universal access capability to all users.
4. Agencies are expected to handle online information with a commitment to ensure a secure environment that can be trusted to fulfill all confidentiality requirements.
5. Agencies are expected to have such policies templates as defined by standards accessible from the agency’s primary portal.

ENFORCEMENT:

Authority

State of Alabama Code, Acts 1973, No. 1299, Section 41-4-220 through 41-4-424.

State of Alabama Code, Acts 1990, No. 90-553, Section 41-4-280 through 41-4-37.

State of Alabama Code, Acts 2000-715, Section 16-61-D through 16-61-D6.

Reporting

Non-Compliance

The Chief Information Officer will reserve the right to hold or deny an agency's purchasing requests, contract approvals and personnel actions until such time as an agency complies fully or partially with this policy.

The Chief Information Officer will reserve the right to restrict an agency website outside of the State intranet.

The Chief Information Officer will reserve the right to cancel an agency domain name registration that does not conform to standards.

Signed by Jim Burns, Chief Information Officer

Policy History

Version	Release Date	Comments
Original	09/22/2006	